



PA FOUNDATION

2020 PA Foundation Student Scholarship Program: Applicant Instructional Guide Cycle 2

Open date: June 15, 2020
Deadline: August 14, 2020

The purpose of this guide is to walk you through the process of applying for PA Foundation scholarships using Kaleidoscope, our online application platform.

Where to Apply

Start by navigating to the PA Foundation's [website](#). You will see the general eligibility criteria, as well as a list of scholarships being offered through the two 2020 application cycles. Review the criteria and qualifications for each scholarship to determine whether you are eligible to apply.

The scholarships available through the second 2020 cycle are:

- PA Foundation Scholarship – 14 @ \$1,000 each
- AAPA Past Presidents Scholarship – 2 @ \$1,000 each
- AAPA Rural Health Caucus Scholarship and Ron Nelson Memorial Scholarship – 1 per category @ \$2,000 each (these awards share the same criteria/application)
- NCCPA Endowed Scholarship – 2 @ \$2,000 each
- Ron Pace Memorial Scholarship – 1 @ \$1,000
- William H. Marquardt Community Health Access Scholarship – 1 @ \$2,500

Applicants must meet the following criteria in order to be eligible to apply:

- Be a student member of AAPA
- Attend an ARC-PA-accredited PA program
- Have successfully completed at least one term of PA studies (semester or quarter) and be in good academic standing
- Be enrolled in PA school at some point during the application cycle (June 15 - August 14, 2020)

The Foundation is offering two application cycles in 2020. Applicants may only apply during one cycle, based on the month in which they will graduate from PA school (any year). Cycle 2 is open to applicants with an expected PA school graduation date between the months of July and December (any year). If your graduation month falls in January-June, you must wait and apply during the first cycle of 2021 (opening in January 2021), assuming you meet the rest of the eligibility criteria at that time.

Completing an Application

An application link is provided for each individual scholarship on the PA Foundation's [website](#). You must apply for the PA Foundation Scholarship first. After that, you will need to click the link for each additional scholarship for which you would like to apply. You can do this on the PA Foundation website or on Kaleidoscope.

When you click the link for the PA Foundation Scholarship, you will be taken to the Kaleidoscope overview page for the PA Foundation Scholarship. This page includes a description of the award, requirements, number of awards, and award amount. When you are ready to apply for the PA Foundation Scholarship, click the 'Apply' button at the bottom of the page to begin your application.

Your Kaleidoscope Account

Your Kaleidoscope account will be created once you click the 'Next Step' button located at the bottom of the first page of the PA Foundation Scholarship. Clicking this button will trigger an automatic email that will be sent to your email address. This email will include instructions on how to set your password for your Kaleidoscope account.

What's Included in the Application?

The PA Foundation Scholarship application asks for the following information:

- Your Contact Information
- Basic Demographic Information
- Graduation Information (to confirm you are eligible to apply for the first cycle)
- Academic Information
 - You will be asked to provide the following information and answer the following questions: Undergraduate Major; Current Year in PA School; Degree Pursuing; PA School/Program Currently Attending; Academic Status; Expected Graduation Date; How many terms (semesters or quarters) of PA school have you completed?
- Recommendation Request
 - This is a simple form that your PA program director or designated program administrator needs to complete in order for you to be considered for the PA Foundation Scholarship. They will complete this form online, on Kaleidoscope.

NOTE: It is your responsibility to confirm that your selected recommender has received the recommendation form by email and completes it by the application deadline. Applications with missing recommendation requests will be marked as incomplete and excluded from the review process. If your recommender cannot locate the form in their email inbox, they should check their junk mail and/or reach out to the contacts below for further assistance.

- Financial Information
 - You will be asked to provide the following information and answer the following questions: Marital Status; Are you currently employed?; Do you claim any dependents on your taxes?; Are you listed as a dependent for tax purposes by a parent(s) or guardian(s)?; Applicant's Total Estimated Annual Income; Applicants Estimated Annual Savings for PA School; Expected Annual Family Contribution to Applicant's PA School Education; Annual Tuition Assistance from Grants or Fellowships; Annual Tuition Assistance from Other Scholarships; Annual Tuition Assistance from Loans; Other Available Financial Resources for Current Academic Year; Expected Annual PA School Tuition; Expected Annual Books,

Supplies, and Fees; Expected Annual Program-Related Transportation Costs; Expected Annual Room and Board; Expected Annual Medical Insurance Costs

NOTE: Please pay careful attention to the questions and confirm the information you enter in each field is accurate. Applicants who enter incorrect data (for example, total PA school tuition rather than tuition only for the current academic year) will be disqualified.

- Essay Questions (2)
 - Each essay has a maximum word limit of 500 words. The prompts are:
 - 1) Please write an essay concerning your decision to become a PA and what you expect to accomplish as a PA, including any specific clinical interest areas you may have. What do you hope to do as a PA?
 - 2) Please describe your involvement in relevant volunteer and/or community service activities. Do not include mentoring, shadowing, and/or paid activities. Why did you choose these particular activities, and what do they mean to you?

NOTE: Essays will be evaluated for technical quality (including spelling, grammar, and other technical components) in addition to content quality.

- Permanent Mailing Address
- Application Submission and Certification
 - Read the statement and enter your digital signature to signify your agreement.

You will have a chance to review your responses before submitting. Click “Submit” when you are done.

After you submit, you will be taken to a screen where you will see a box that says, “Looking for the PA Foundation?” Click this tile to view other PA Foundation scholarship applications. You can also access them via the PA Foundation website.

If you choose to apply for additional PA Foundation scholarships, you will be asked to answer additional short answer and/or essay questions specific to that particular scholarship.

Contact Information

Questions or problems? We are here to help.

For general questions about the PA Foundation Scholarship Program (award criteria, eligibility questions, etc.), contact:

Emily Hinchler	or	Caroline Pierce
ehincher@aapa.org		cpierce@aapa.org
571-319-4415		571-319-4510

For questions about the Kaleidoscope platform OR to report problems with the application process, glitches/errors, etc., contact:

Erin Dolan
help@mykaleidoscope.com