



## PA FOUNDATION

### 2024 Josanne Kissel Pagel PAs in Administration Award Qualifications and Requirements

The Josanne Kissel Pagel PAs in Administration Award aims to benefit, encourage, and support PAs presently serving in administrative positions in health systems who are focused on enhancing their administrative skills as well as dedicated to promoting opportunities for other PAs in pursuing administrative roles in health systems and/or medical practices. The award is intended to help fund the recipient's attendance at the AAPA Executive Leadership Conference (ELC) in the subsequent year to facilitate networking with other future executive administrators.

Self-nominations as well as nominations by individuals seeking to honor/recognize PAs in administration are accepted.

#### **Eligibility Qualifications**

Applicant/nominee must be:

- Fellow member in good standing of AAPA
- Presently employed as a PA administrator in a clinically practicing health system or medical practice (may be employed full time as a PA administrator or part time with clinical practice to equal full-time position)
- In their first five years of a clinically administrative position
- Demonstrates record of collaborative work with other healthcare providers
- Demonstrates strong history of leading and advocating for PA practice
- Available and willing to attend the AAPA Executive Leadership Conference in the following year (2025 ELC: March 3-5, 2025, in the Washington, D.C., area)

#### **Application Requirements**

The application form will include the following sections/required components, to be completed by the applicant (if self-nomination) or nominator (if third-party nomination):

- General information about the applicant/nominee
- Short answer questions: administrative experience and administrative philosophy
  1. *Self-nomination*: Describe your experience in administration.  
*Third-party nomination*: Describe the nominee's experience in administration.
  2. *Self-nomination*: Describe your administrative philosophy. Why is it important for PAs to have a seat at the table in administration? What part do you play in advancing PAs in administration?  
*Third-party nomination*: Describe the nominee's administrative philosophy. Why do they feel it is important for PAs to have a seat at the table in administration? What part do they play in advancing PAs in administration?
- Essay (if self-nomination) or letter (if third-party nomination):
  - *Essay*: Describe how you, as an administrative PA, affect PA practice, advocate for PAs in the health system, and contribute to decision making in the health system.
  - *Letter*: Describe how this administrative PA affects PA practice, advocates for PAs in the health system, and contributes to decision making in the health system.
- Letter of recommendation from supervisor/CEO/executive leader in health system/medical practice describing the nominee's work and contributions to the health system/medical practice as an administrator and confirming the nominee's ability to attend the 2025 Executive Leadership Conference
- CV

**Award Amount**

One award of \$1,500 will be given yearly to be used towards registration and travel/lodging costs for the AAPA Executive Leadership Conference. If the recipient does not attend the ELC, they forfeit their award.

**2024 Application Cycle Dates**

- Launch date: June 17, 2024
- Deadline: July 15, 2024
- 2025 Executive Leadership Conference: March 3-5, 2025 (Washington, D.C., area)

Questions? Contact Caroline Pierce at [cpierce@aapa.org](mailto:cpierce@aapa.org) or 571.319.4510.